FirePass For Mac Instructions

Loyola FirePass is a VPN client that allows you to remotely access the LUMC network from your personal computer. To request access to FirePass, please visit: http://portal.luhs.org/template/dean/helpdesk/accessrequest.cfm

Once you have access, please follow these steps to configure FirePass on your Mac when connected to an external network (i.e. loyolapub, personal network, etc.) At the present time, Safari is the only FirePass compatible browser on the Mac.

Certificate Installation

In order to access Loyola’s network remotely, your Mac needs to confirm that the connection is secure. To do this, install the security certificate by visiting http://ca.luhs.org with your Safari web browser.

Once the page opens, scroll to the bottom and click the LUHS CA Certificate link.
Open the Downloads folder and double click the luhs.crt file.

Your Keychain (location where your system’s passwords are stored) will open along with an Add Certificates window. To apply the certificate to the system, click the drop down next to Keychain and select System.

To apply the selection, click the Add button.
You will be prompted to enter the **Name** and **Password** for your Mac.

(Please Note: this is your admin password you use to apply changes to your Mac.)

Next, click **Always Trust** to assure this certificate continues to authenticate your access.
Once again, you will be prompted to enter the admin **Name** and **Password** for your Mac. Click **Update Settings** to continue.
FirePass Authentication

Once your security certificate has been installed, visit https://firepass.luhs.org.

Please Note: To initiate FirePass you must always visit this site. Consider bookmarking this for your convenience.

Enter in your assigned FirePass Username and Password and click Logon.

Please Note: This is not the same login information as your Loyola Domain (AD) credentials. After submitting your request for FirePass, you will receive your login information via email.
Since you are given a temporary password in the setup email, you need to change your password to access FirePass. Enter in the fields with the appropriate information and click **Update** to submit the changes.

Upon successful submission, you will see the following screen. Select the **Click to Logon** button to continue.
Your Responsibilities:
- Only share PHI with those who have a need to know. Protect and never share your passwords. It is each your responsibility to protect your password and not share it with anyone. You are accountable to logoff or lock the computer before leaving the work station.
- Access only information you need to do your job.
- Unauthorized Access is a breach of HIPAA regulations and our own Magis value of respect. Inappropriate access, regardless of the reason or intent, will be grounds for disciplinary action, up to and including immediate termination of employment.
- Print only what is absolutely necessary to print.
- Store any paper that contains PHI in a confidential place.
- Be careful when discussing PHI in public places.
- Be careful when mailing or faxing PHI to patients and ensure that the information is going to the right place.
- Verify to whom you are speaking on the telephone before giving out PHI. Call back if in doubt.
- The preferred method for disposing of paper containing PHI is shredding. If you print at home, you must shred any printed records.
- Password protect your portable electronic devices.
- Refer all media calls to the Media Relations Office, Ext. 63200.
- Do not email PHI unless the information is encrypted or password protected. (See policy IT-005 http://www.luhs.org/internal/policy/admin_policy/it-005.pdf).

To report privacy concerns: 708-216-8686

You will be taken back to the https://firepass.luhs.org main page. Enter in your FirePass Username and the new Password you just created and click Logon.

Click the link that says: START HERE- DO NOT CLOSE UNTIL YOU ARE FINISHED WITH YOUR SESSION.
A pop up window will appear requesting an installation method for the SSLVPN plugin. Click the **download and run a standalone installer package** link.

Once the file finishes downloading, open up the **Downloads** folder on your Mac and double click the `mac_sslvpn.pkg` file.

Please Note: if you do not see the `mac_sslvpn.pkg` file upon opening the Downloads folder, double click the `SSLVpn.pkg.rar` to unzip the necessary file.
Follow the install instructions by clicking the **Continue** button.

During the setup, you will be prompted to provide the admin **Name** and **Password** for your Mac. Once entered, click the **Install Software** button.
You will be provided with a confirmation once the install is complete. Click the **Close** button to exit.
To refresh Safari with the changes, navigate to the Safari menu in the toolbar and select Quit Safari.

Re-launch Safari and navigate to https://firepass.luhs.org.

Next, enter in your FirePass Username and Password and click Logon.

Upon successful connection, you will see the following popup window appear. You are now logged into the LUMC network and can access tools such as Loyola Wired and Epic.
Please Note: In order to keep your VPN connection active you must keep the **Network Access** window active. You can minimize the window, but if you close the window, you will lose your VPN connection.

![Network Access Window](image)

If you navigate to a new page or close the other browser window ([https://firepass.luhs.org](https://firepass.luhs.org)) you will be prompted with an alert. To keep the **Network Access** window open (and the VPN connection active) click **Cancel**. If on the other hand you want to end your VPN session and close the **Network Access** window, click **Ok**.